REQUEST FOR DEFERMENT OF COMMENCEMENT TERM

Please write in BLOCK letters using a black pen.

LOCATION

☐ Brisbane ☐ Bundaberg ☐ Gold Coast ☐ Mackay ☐ Melbourne ☐ Rockhampton ☐ Sydney

Please write clearly in CAPITAL letters.

Student number (if known) ☐☐☐☐☐☐☐☐☐ **Date of birth** (DD/MM/YY) ☐☐/☐☐/☐☐

Family name
Given names
Program title
Current commence term
New commence term
Contact number
Agent
Contact email

Prior Confirmation of Enrolment (CoE) issued? ☐ No ☐ Yes, date CoE issued (DD/MM/YY) ☐☐/☐☐/☐☐

DEFER COMMENCEMENT OFFER LETTER REQUEST

Reason for request

☐ Visa delays (Please provide evidence of visa lodgement date).

☐ Delayed commencement of prior studies. Please provide a copy of new offer letter from institute.

☐ IELTS delay, please list exam date. (DD/MM/YY) ☐☐/☐☐/☐☐

☐ Financial

☐ Currently studying offshore, please complete all sections below

Current institute where you are enrolled
Current course you are studying

Proposed end date (DD/MM/YY) ☐☐/☐☐/☐☐

☐ Other, please state

Please note you must attach to this request all document that support your reason. This request cannot be processed without these documents.

Student's signature **Date** ☐☐/☐☐/☐☐ (DD/MM/YY)

OFFICE USE ONLY

Received by **Date** ☐☐/☐☐/☐☐ (DD/MM/YY)

Processed by **Date** ☐☐/☐☐/☐☐ (DD/MM/YY)

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CRICOS Provider Codes: QLD 00219C, NSW 01315F, VIC 01624D C11-456

DEFERMENT/PRE-PONEMENT OF COMMENCEMENT TERM PROCEDURE – ONSHORE AND OFFSHORE STUDENTS

This Application Form should be used by applicants wishing to postpone or pre-pone (commence in an earlier term) their commencement of study for an individual or combined program offer.

ELIGIBILITY

All international applicants are able to apply for deferment of commencement term as long as they have a current offer with a valid reason for deferring and have not enrolled in any courses.

REASONS FOR DEFERRAL

There are many valid reasons for applying for a Deferral of Commencement Term such as:

- Visa delays
- Delayed commencement of prior studies
- Financial reasons
- IELTS delays
- Compassionate and compelling circumstances
- Illness or disability
- Compassionate circumstances such as the death of a close family member
- Major political upheaval or natural disaster
- A traumatic experience such as witnessing an accident or crime

DOCUMENTATION

All requests for deferment of commencement term must be accompanied by supporting documentation (where possible) as proof of the necessity to defer. If an applicant is unable to provide supporting documentation, then this application must be accompanied by a letter explaining the reasons for deferral.

Supporting documentation may include (but not be limited to):

- Revised Offer Letter from pathway partner
- Transcripts from current Institution
- IELTS Exam Date
- Visa Lodgement Date
- Medical Certificate
- Death Certificate
- Police or psychologist's report

Students wishing to pre-pone or commence in an earlier term are not required to provide supporting documentation.

SUBMIT YOUR APPLICATION

All applications for Deferment of Commencement Term for Metropolitan Campuses are to be submitted to the applicant's campus or the International Admissions Centre.

All applications for Deferment of Commencement Term for a Rockhampton or CQ Regional Campus are to be forwarded to the Student Contact Centre in Rockhampton.

VISA INFORMATION

Students who have accepted their offer but not enrolled and request a deferment of commencement term must be advised that to defer commencement of studies may impact their student visa. These students should be referred to the DIAC website http://www.immi.gov.au/
for further information and advised to contact DIAC.